



EnrichED

Caledonia Community Schools

Meeting Agenda

Date: February 17, 2017 | **Location:** Caledonia Administration

Times: 12:00 pm - 1:00 pm

Attendees:

Board Members - Stephanie Pearson, Beth McLean, Kelly Clark

Advisory Members - Kris Vydareny, Wendy Cammet

Call to order and welcome

- **Meeting called to order at 12:09.**

Old Business

- **Approval of Minutes from last meeting**
 - Beth made a motion to approve, Kelly seconded the motion.
- **Scholarships**
 - Beth will check with Kiwanis to see if they'd be willing to help with Scholarships.
 - There is money available from the Bosch grant for Scholarships. Beth set up a separate line item for that in the budgets.
 - The Scholarship form has not been added to the website but Kelly will do that by the next meeting.

New Business

- **Odyssey of the Mind 2017/2018**
 - It was discussed that if OM would like to join EnrichED the committee feels like it needs to be District wide or none at all. Kris will talk with Randy about this and what we should do. The Elementary Schools and High School OM teams would have approached EnrichED about combining efforts and bringing OM under the EnrichED umbrella. There was discussion that the Middle School may be open to it and Kris will talk with Randy on how to handle or approach this.
- **Tech room at KMMS and the Old Shop room at DLMS**
 - VEX is looking at purchasing another field and to fit it into the Tech room they would need to move some of the old shop equipment to fit the field into the space. There are several groups that use this space and it would be good to get them all together and discuss how best to use this space and if anything needs to move to Duncan Lake Middle School.
 - Kelly will work to set meeting with Admin/teachers in the spring to discuss the spaces at both Middle Schools and plan a work day this summer to clean up spaces as needed.

- **Robotics trophy name plates and case**

- VEX will work on getting a cost to add plates to the trophies with team names on it. They will also look to see if they can get a parent to build a shelf to go below the windows to put more trophies on as we continue to accumulate more.

Committee Reports

- **Cal Robotics**

- **Jr FLL -**

- **Season Wrap Up**

- 41 children participated on 7 teams completing the Creature Craze Challenge – two teams at Cal El, Emmons Lake and Kettle Lake and one team at Paris Ridge
- Expo held 12/10/16 with 17 regional teams in attendance
- Ideas for future Expos:
 - Extension cords to run power to all tables
 - Signs for restrooms
 - Info table for Caledonia Robotics program
 - Revised documentation for the judges conference
 - Extra trophies on hand at the awards table
 - Expand the size of the Lego build area (depending on size of event)
 - Set/Announce guidelines for outside food & drink brought in by visitors
 - Have change at the registration table as several teams paid in cash
 - Shift Code Red further down the hall so restrooms are accessible
 - Have teams do their presentations in a classroom so parents can hear
 - One more VEX team for demos

- **New Donations Received/Funding Requests:**

- Caledonia Education Foundation grant received for \$2400 from fall submission request for upgraded technology, including 10 WeDo2.0 kits and 10 WeDo2.0 power packs.

- **Financial Report (see attached budget updated through 1/31/17):**

- Future purchase = 10 WeDo2.0 kits and power packs = \$2400
- Future purchase: 10 BLED112 bluetooth dongles (necessary for WeDo2.0 operation) = $\$12.31 \times 10 = \123.10 from Newegg
- Future purchase: 10 laptop bags (to provide protection for donated laptops leaving the Tech Room) = $\$15 \times 10 = \150 from Amazon

- **2017 Season Planning:**

- Will likely kick off the season in May as the WeDo2.0 kits cannot be ordered until teams are registered. Software will need to be loaded and laptops configured over the summer months.
 - Would like to start practices when school starts and host an Expo in mid to late November 2017
- **Miscellaneous:**
 - School Science Nights – Robotics Presence? The Kettle Lake Science night was discussed and the thought was this was better for FLL/JR FLL to attend if possible since those clubs are geared for Elementary kids.
- **FLL**
 - FLL set their Parent Meeting for May 3. It was discussed it would be good to combine with JR FLL at the same time.
 - Not much having this past month. 2 teams attended state and had a lot of fun. Overall a great year.
 - The Budget remain same for next year.
- **VEX**
 - 2 teams at State Tournament this weekend at Michigan State.
 - Overall first year was good. Kelly/Beth have several ideas on what the change for next year.
 - Would love to find a corporate sponsor that supports the program yearly.
 - New Grants applying for this year and reapplying for others we got last year. (Feb - May)
 - Better ways to order/manage parts for teams.
 - Contracts with students at beginning of year on how to use the space.
 - Teams for next year - may look different for MS/HS. MS will get a committee together to help form teams.
 - No parent night/information night. So much interest right now and lots more coming up from FLL that we will just open up Registration in May and form teams after that.
 - Becky Sowerby has been doing an amazing job letting 8th graders know about VEX and seeing a lot of new interest because of that.
 - VEX attended the 8th grade parent night and set up a table. Lots of students stopped by that night and gained a lot of interest.
 - Beth asked the board for approval of the purchases made to send two VEX teams to the state Tournament. Kelly Motioned to approve paying for it and Stephanie seconded the motion.
 - Caledonia VEX has decided it will pay for \$120 in tournaments for the year and if any team makes it to state they will pay those tournament fees as well. If any teams make it to worlds it will be the responsibility of the team to raise money for this entry fee.

- **Code Red**
 - 10 Caledonia kids on team this year.
 - Code red did presentation in Jim Klomparens room.
 - Brady gave permission (School Business) for kids to leave early for Code Red just like they do for sports.

Treasurer's Report

- **Current treasurer's report**
 - Beth reviewed the Grants received so far along with where each group was standing as far as finances. A copy of the treasurer's report can be found [here](#) for review.
- **990 Due May 15th**
 - Beth has completed the 990 and filed it with the Treasurer's info on Google Drive.
- **Bounced Check Procedures**
 - Add to all forms/website.
 - It was discussed that it would be good for the board to attend the Caledonia Community Schools Best Practices finance night but they will not be having one for another year and a half. Sara DeVries agreed to come to a August board meeting to discuss the best practices with the board.
- **Review committee budgets**
 - JR FLL submitted a proposed budget for 17-18. FLL's budget will remain the same fore 17-18. VEX is still working on their budget for 17-18.

Q&A

- Kelly asked if the Principal representative should change every year? Originally Randy mentioned this being a rotating position between principals. Kris will check with Randy on what to do now that we have met for 1 year. Might be good to make this a two year commitment at least.
- The next meeting is May 9, at noon in the Board Room.
- The Meeting adjourned 1:15 pm.

Action Items

Item Description	Persons Responsible	Timeline	Notes
Scholarships	Beth McLean	May 1	Check with Kiwanis if they'd like to help with Scholarships.
Scholarship Form	Kelly Clark	May 1	Add scholarship form to the website.

Bounced Check procedures	Beth McLean/Stephanie Pearson/Kelly Clark/Wendy Cammet	May 1	Our policy needs to be added to website and all forms that go out to families from each group. Make it clear that any family is responsible to pay fees associated if check bounces. Add to spring registration info.
Best Practices	Stephanie/Kelly	May 1	Stephanie will add to August agenda and Kelly will invite Sarah to board meeting.
OM under Enriched	Kris	May 1	Talk with Randy about if OM should move under Enriched. How to handle MS group.
Principal Rep	Kris	May 1	Talk with Randy about term for principals