



EnrichED

Caledonia Community Schools

## Meeting Minutes

**Date** May 8, 2018 | **Location:** Caledonia Administration

**Times:** 12:00 pm - 1:00 pm

### Attendees:

Executive Board Members - Stephanie Pearson, Beth McLean, Kelly Clark, Wendy Cammet, Christine Flodin

Executive Board Candidates - Rachel Jaquish

Advisory Panel - Kris Vydareny

### Item

The meeting was called to order at 12:02 pm.

#### Old Business

- Approval of Minutes from February meeting
  - Beth motioned to approve the minutes from the February 20 meeting and Kelly seconded the motion.
- Approval of Minutes from Special Meeting in March
  - Beth motioned to approve the minutes from the special meeting on March 26th and Wendy seconded the motion.
- Process of requesting money from CCS
  - Kris talked to Sara DeVries about the process of EnrichED asking for money from the district. Sara informed Kris that school districts can not make financial contributions to a 501c3.
  - Kris suggested the board/coordinators work to put together a proposal that will ask the school to waive the JR FLL fees to help offset some costs for our groups in lieu of a financial contribution. This is the best way CCS would be able to support EnrichED.
  - Kris talked to Brady about purchasing a field for the HS VEX team and he was okay with VEX proceeding to purchase this field and house it in the HS classroom.
  - After the new Superintendent is hired, Kris will set a meeting to talk about the long term vision of the program and where he/she sees this program going in the next few years. It might be beneficial to have a secondary principal present at our meetings to help make connections as needed to Curriculum and the Vision of the district as these teams move up.
- Status of 2nd Paypal account for OM
  - Beth is still working on this.
- Status of OM consolidation with ELE Tribe
  - OM is still working on this and will report on this at the next meeting.

#### New Business

- Executive Board Vote
  - The board would like to thank Kathy Sebel for her work with OM this

- past year. She has decided to not return as OM coordinator next year.
  - A ballot was sent around for all members to vote on. Stephanie reviewed the current Bylaws and the procedures we would follow for voting. A Motion by Beth and supported by Kelly that the board accepts the 2018-2019 nominations for the Caledonia Executive (CE) Board.
  - The following positions were unanimously approved:
    - CE Secretary - Stacey VanderEide (replacing Kelly Clark)
    - CE Treasurer - Beth McLean
    - Cal Robotics JR FLL Coord - Wendy Cammet
    - Cal Robotics FLL Coord - Stephanie Pearson
    - Cal Robotics MS VEX Coord - Kelly Clark
    - Cal Robotics HS VEX Coord - Beth McLean
    - Cal Robotics Finance Director - Rachel Jaquish (New)
    - OM Communications Director - Christine Flodin
- Open positions
  - Three positions still remain open. OM Director, OM Financial Director and Robotics Communication Director. The board will work to get nominations to fill these positions by the next meeting. If need be, a special meeting will be called this summer to vote on positions.
- 2018-19 Calendar
  - The 18/19 Calendar was approved by the board. The following dates will be the four meetings for next year.
    - August 14, 2018 at 7:00 at KMMS
    - November 13, 2018 at 12:00 at the Administration Building
    - February 12, , 2019 at 7:00 at KMMS
    - May 14, 2019 , at 12:00 at the Administration Building
- Transfer of files and accounts to new board
  - The CE Executive board will work to transfer bank accounts and key email accounts by May 31, 2018.
  - The CE Executive board will work to transfer all google files by the end of June to the new board members and remove any access that needs to change.

#### Committee Reports

- The Following committee Reports were reviewed.
- Cal Robotics
  - Jr FLL & FLL
    - Information Night - May 2
      - Info Night held May 2, very well attended
    - Student Registration
      - Registration is currently open through May 18, currently 16 kids signed up
      - Teams will be formed by May 31
      - Practices start first week of school
      - Jr FLL Expo target date is Friday, Nov 16, 2018 from 5:30-8:00 pm
    - Wendy Cammet let the board know that this will be her last year as JR FLL coordinator. Her resignation was accepted for the following year.

- VEX
  - Information Night - May 7
    - The VEX Information night was also well attended. They had about 15 new families to VEX represented at the meeting. Most of the new families were 5th and 9th grade.
  - Student Registration
    - Student registration for VEX will open by May 14th. After that teams will be formed for MS by the end of the year and the HS will form their own teams later on. Open Build will start later this year. Most teams will start after school begins or in late August.
- Odyssey of the Mind
  - Coach reimbursements
    - Coaches were given the opportunity to turn in reimbursements by May 7. OM will no longer accept any receipts for reimbursement.
  - Thank you cards
    - OM is working to get addresses of Judges and Volunteers and will send out the remaining thank you letters.
  - Summer prep
    - OM will work to fill the open positions.
    - The hope to set a date for the Information night before school is out, and let students know to save the date.

#### Treasurer's Report

- Current treasurer's report
  - Beth reviewed all the current financial accounts.
  - OM needs to decide what to do with extra funds.
- Vote on any proposed purchases
  - VEX HS Field/3 Sets of Game Components \$1630
    - Kelly motioned to approve the purchase of a new field and game components for VEX and Wendy seconded the motion.
- Review committee budgets
  - Each committee reviewed their budgets for next year and all were approved.

#### Q&A

#### Adjournment

The meeting was adjourned at 12:54 pm. The next meeting is August 14 at 12:00 pm at Caledonia Administration.

## Action Items

Item Description	Persons Responsible	Timeline	Notes
Accounts - Access/Remove and change passwords	Executive Board	By End of June	
2nd paypal account	Beth	By August meeting	
OM talk with Emmons Community Team	Christine	By August meeting	
OM Coordinator, Director and Robotics Communications Director - Fill positions	Executive Board	By August meeting	
OM - Extra funds (decide what to do with them)	Christine/New Coord	By August meeting	