



RE: Reminder - In-District Transfer Deadline March 15

March 12, 2021

Dear Parent(s) & Guardians:

We wanted to remind families that the deadline for Parents/Guardians of elementary students to request a transfer of a student to their boundary zone school or are seeking a transfer for any other reason is Monday, March 15 at 5:00 pm. Please see the Transfer Form instructions below or visit our [website](#) for more information.

**Placement will occur on a first-come, first-served basis, dependent on seat availability, in the priority order listed below:**

- Priority 1: Siblings who are attending separate buildings and wish to be reunited.
- Priority 2: Families who are attending a school outside of their home boundary and are seeking a transfer into their home boundary school zone.
- Priority 3: Families seeking an internal transfer for any other reason.

Parents/Guardians will be notified via email by April 1 of the status of their request. Approved transfers will take effect in August 2021. A map of Elementary Attendance Zones, a FAQ document, as well as instructions on filling out a transfer request can be found on the [enrollment page](#) of our website.

#### **In-District Transfer Form Instructions**

- Login to your PowerSchool Parent Portal
- Note: You will not be able to use the mobile app to complete the form
- Select the student you want to complete the In-District Transfer form for

Thank you,

CCS Administrative Team

**Facebook Post on 3/12:**

We wanted to remind families that the deadline for Parents/Guardians of elementary students to request a transfer of a student to their boundary zone school or are seeking a transfer for any other reason is March 15 at 5:00 pm. Please visit our [website](#) for more detailed information.



[Link to Image](#)

[CCS 2014/2015 procedures](#) (For reference only)

**FaceBook Image/Post:**

Due to (Fog or Poor Road Conditions), Caledonia Community Schools will be DELAYED 2 HOURS today, (DATE). YMCA Child care will be open at all elementary buildings at the normally scheduled time.

