



November 17, 2020

Dear Caledonia Community Schools:

During the past few weeks, we have been challenged to operate our schools with 50+ staff members missing due to issues of self-quarantine and general absences. Given the challenges to maintain appropriate staffing in multiple areas including transportation, special education, and general instruction due to the significant substitute shortages over the past few weeks, we will make a slight adjustment to our academic programming next week as a means to allow our staffing the opportunity to reset. During the shortened week of Thanksgiving, face-to-face instruction will be paused for these two days and all instruction will be provided in an asynchronous virtual mode for all grades and schools. This will allow students/families to complete instructional assignments provided next Monday (11/23) and Tuesday (11/24) at a time frame that works best within their household over the course of the week.

Students will be provided general guidance by their teachers that will focus on reviewing existing learning, making up missing assignments, and engaging with a good book. Again, our goal is to allow our staffing levels time to reset so that we can continue with full face-to-face instruction for PreK-8 starting on Monday, November 30th. High School students will continue with virtual instruction as required by the [Emergency Order](#) put in place by the Michigan Department of Health and Human Services until December 9th when they are able to return to a hybrid schedule previously identified.

While we certainly recognize the challenges that this change in schedule will create for many families, we feel that this altered schedule is necessary to allow our staffing the opportunity to reset so that we can continue with face-to-face instruction as much as possible in a safe manner for staff and students.

All building principals will email specific details of the virtual asynchronous information by the end of the week. The table below represents the respective schedules for each level as we move forward in the upcoming weeks.

	11/17 Tuesday	11/18 Wednesday	11/19 Thursday	11/20 Friday	11/23 Monday	11/24 Tuesday	11/25-11/27	11/30-12/8	12/9 & forward
PK-5	In-person	In-person	In-person	In-person	Virtual Asynchronous	Virtual Asynchronous	Thanksgiving Break	In-person	In-person
MS	In-person	In-person	In-person	In-person	Virtual Asynchronous	Virtual Asynchronous	Thanksgiving Break	In-person	In-person
HS	Hybrid	Virtual	Virtual	Virtual	Virtual Asynchronous	Virtual Asynchronous	Thanksgiving Break	Virtual	Hybrid

Given the unpredictable nature of COVID-19, we strongly encourage all families to do your part to stay safe and reduce the spread by adherence to the following as much as possible so that we can have a safe return during the week of November 30:

- Clean your hands often
- Avoid close contact with people who are sick
- Use social distancing between yourself and others
- Cover your mouth and nose with a mask when around others
- CDC recommends that people wear masks in public settings and when around people outside of their household,

especially when other social distancing measures are difficult to maintain

Thank you for your continued patience and support as we work to provide a safe learning environment for all through the challenges of COVID-19.

Sincerely,

A handwritten signature in black ink that reads "Dr. Dedrick Martin". The signature is written in a cursive style with a long horizontal flourish extending from the end of the name.

Dr. Dedrick Martin
Superintendent
Caledonia Community Schools